

**HAMILTON UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES**  
Hamilton Elementary School Multipurpose Room/Zoom/Facebook Live  
277 Capay Avenue, Hamilton City, CA 95951  
Wednesday, October 26, 2022  
[www.husdschools.org](http://www.husdschools.org)

5:30 p.m. Public session for purposes of opening the meeting only  
 5:30 p.m. Closed session to discuss closed session items listed below (For Board Only)  
 6:00 p.m. Reconvene to open session no **later** than 6:30 p.m.

*Hamilton Unified School District Board Meetings are open to the public. Please join the meeting by attending in person or via the livestream on Facebook Live on the District's Facebook Group page or through the below Zoom link or dial by phone as listed below:*

Join Zoom Meeting

<https://us02web.zoom.us/j/84688330892?pwd=aGdCb1VRZFgyTURmeW5POUU5WHIVZz09>

Meeting ID: 846 8833 0892

Passcode: board



Dial in by phone:

+1 669 900 6833 US

Meeting ID: 846 8833 0892

Passcode: 826421

**1.0 OPENING BUSINESS:**

- a. Call to order and roll call at 5:36 p.m.

Dr. Powell noted that Board Bylaw 9121 states "When both the president and clerk are absent, the Board shall choose a president pro tempore to perform the president's duties"

Motion to appoint Gabe Leal president pro tempore by Mr. Reyes 2<sup>nd</sup> by Mr. Odom. Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

\_\_\_\_\_ Hubert "Wendell" Lower, President

✓ Genaro Reyes

\_\_\_\_\_ Rod Boone, Clerk

Ray Odom

Gabriel Leal

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item. *None*

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters. at 5:37 p.m.

- a. Government Code Section 54957, Personnel Issue. To consider public employee, evaluation, reassignment, resignation, release, dismissal, or discipline of a classified and/or certificated employee.
- b. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
- c. Conference with labor Negotiator Gov. Code sec. 54957.6, subd. (a). Agency designated representative: Dr. Jeremy Powell; Employee Organization: Hamilton Teachers Association.

*Report out action taken in closed session. No action.*

**5.0 PUBLIC SESSION/FLAG SALUTE:** at 6:11 p.m. lead by Mr. Reyes

**6.0 ADOPT THE AGENDA: (M)**

Motion to adopt the agenda by Mr. Odom 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

**7.0 COMMUNICATIONS/REPORTS:**

- a. Board Member Comments/Reports
  - i. Mr. Reyes gave updates about upcoming HES Carnival
- b. ASB President and Student Council President Reports
  - i. Hamilton High School – Alyssa Fox (Absent)
  - ii. Hamilton Elementary School (None)
- c. District Reports (written)
  - i. Technology Report by Frank James (p. 4)
  - ii. Nutrition Services Report by Erendida Moreno (p. 5)
  - iii. Operations Report by Alan Joksch (p. 6)
- d. Principal and Dean of Student Reports (written)
  - i. Ulises Tellechea, Hamilton Elementary School Principal (presentation)
  - ii. Maria Reyes, District Dean of Students (handout)
  - iii. Cris Oseguera, Hamilton High School Principal (p. 7) Mr. Oseguera commented on his report
  - iv. Silvia Robles, Adult School (p. 9)
- e. Chief Business Official Report by Kristen Hamman (p. 10)
- f. Superintendent Report by Jeremy Powell (p.11) Dr. Powell commented on his report

**8.0 PRESENTATIONS:**

- a. Hamilton Elementary School Presentation presented by Mr. Tellechea

**9.0 CORRESPONDENCE:**

- a. None

**10.0 INFORMATION ITEMS:**

- a. HUSD Enrollment History for 5 years (p. 12)
  - i. Reviewed by Dr. Powell
- b. Bond Status: Fund 21 Update (p. 14)
  - i. Reviewed by Dr. Powell
- c. Hamilton Elementary Restroom Renovation, Trash Enclosure & Solar Array Projects Updates
  - i. Reviewed by Ms. Wilhelm
- d. GCOE review and approval letter of HUSD July 1, 2022 LCAP and Budget (p. 19)
  - i. Reviewed by Dr. Powell

**11.0 DISCUSSION ITEMS:**

- a. Review draft RFQ/P HUSD Facilities Master Plan & obtain direction regarding scope of work (p. 20)
  - i. Handout provided with updated scope to replace p. 23 of packet
  - ii. Ms. Kistle reviewed and answered questions from Board members and public
    - 1. Will master plan include gym on new property – yes
    - 2. Will there be a possibility of a new playing field – yes
    - 3. How long will the document span – 10 years
    - 4. As priorities change, document will need to be updated to reflect changes
    - 5. Regarding updates to the levee, will new parcel need to be raised
      - a. If State incorporates property on flood study, District may be protected
    - 6. Dr. Powell shared some concerns on behalf of Mr. Lower who could not be present
- b. HUSD 2023 Draft Board Meeting Schedule and Agenda Item Deadlines for Review and Discussion (p. 43)
  - i. Reviewed by Dr. Powell
- c. CSBA Policies review for first readings and discussion (p. 44) Reviewed by Dr. Powell
  - i. Board Policy 4140: Bargaining Units
  - ii. Board Policy 4240: Bargaining Units
  - iii. Board Policy 4340: Bargaining Units
  - iv. Administrative Regulation 4161.2: Personal Leaves

- v. Administrative Regulation 4261.2: Personal Leaves
- vi. Administrative Regulation 4361.2: Personal Leaves
- vii. Administrative Regulation 4161.5: Military Leave
- viii. Administrative Regulation 4261.5: Military Leave
- ix. Administrative Regulation 4361.5: Military Leave
- x. Board Policy 4216: Probationary/Permanent Status
- xi. Board Policy 4218: Dismissal/Suspension/Disciplinary Action
- xii. Administrative Regulation 4218: Dismissal/Suspension/Disciplinary Action
- xiii. Board Policy 6146.1: High School Graduation Requirements
- xiv. Administrative Regulation 6146.1: High School Graduation Requirements
  - 1. Delete
- xv. Board Policy 6158: Independent Study
- xvi. Administrative Regulation 6158: Independent Study
- xvii. Board Policy 6178: Career Technical Education
- xviii. Administrative Regulation 6178: Career Technical Education
- xix. Board Policy 6200: Adult Education
- xx. Administrative Regulation 6200: Adult Education
- xxi. Board Policy 7150: Site Selection and Development
- xxii. Administrative Regulation 7150: Site Selection and Development
- xxiii. Board Policy 9100: Organization
  - 1. Option 1

**12.0 PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

None

**13.0 ACTION ITEMS:**

- a. Approve job description for Preschool Director/Career Technical Education Teacher at Hamilton High State Preschool. (p. 258)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- b. Approve updated Other Duty 2022-23 salary schedule - clarification language only. (p. 262)

After brief discussion motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- c. Authorize Superintendent or designee to enter into an agreement with the lowest responsive bidder for the Hamilton Elementary School Restroom Alterations Project (p. 264)

Mr. Odom noted that he didn’t see a reason for a Special Board meeting and the Superintendent should be authorized to enter into this agreement.

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- d. Approve NV5 Proposals for Construction Quality Assurance/Inspection Services for Hamilton Elementary and Hamilton High School Solar Array Installations. (p. 265)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- e. Approve 3 Year Agreement 2020-23 between CSEA #623 and Hamilton Unified School District. (p. 288)

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- f. Approve District and CSEA intention to negotiate “Sunshine” requirements for the 2022-23 school year consistent with Government Code Section 3547 “Sunshine” requirements.(p. 350)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- g. Approve District and HTA intention to negotiate “Sunshine” requirements for the 2022-23 school year consistent with Government Code Section 3547 “Sunshine” requirements. (p. 353)

Motion to approve by Mr. Odom 2<sup>nd</sup> by Mr. Reyes.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- h. Approve 2022-23 Butte-Glenn Community College District Allocation Agreement for California Adult Education Program (p. 356)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- i. Re-Affirm 2000-01 Adopted CIF Pursuing Victory with Honor Principles. (p. 384)  
Mr. Oseguera and Mr. Odom made comments

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

- j. Approve HUSD Significant Disproportionality Report to CDE (p. 388)

Motion to approve by Mr. Reyes 2<sup>nd</sup> by Mr. Odom.

Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

**14.0 CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- a. Minutes from Regular Board Meeting on September 28, 2022 (p. 423)
- b. Minutes from Special Board Meeting on October 5, 2022 (p. 426)
- c. Authorize Superintendent to approve and execute Notice of Exemption of CEQA (California Environmental Quality Act) for HES Restroom Alterations (p. 428)
- d. Authorize Superintendent to approve and execute Notice of Exemption of CEQA (California Environmental Quality Act) for HES & HHS Solar Array Installations (p. 430)
- e. Warrants and Expenditures (p. 432)
- f. Interdistrict Transfers (new only; elementary students reapply annually).
  - i. Out
    - 1. Hamilton Elementary School
      - a. None
    - 2. Hamilton High School
      - a. None

- ii. In
  - 1. Hamilton Elementary School
    - a. None
  - 2. Hamilton High School
    - a. 9<sup>th</sup> x 1

g. Personnel Actions as Presented:

i. New hires:

Erendida Moreno	Interim Director of Nutrition & Student Welfare	HUSD
Sean Montgomery	Child Nutrition Lead	HES
Nayeli Medina-Duran	SPED Paraeducator	HES
Alissa Moreno	Paraeducator/Library Media Technician	HES
Michael Watson	Information Systems Technician	HUSD

ii. Resignations/Retirement:

Sean Montgomery	Director of Nutrition & Student Welfare	HUSD
Erendida Moreno	Child Nutrition Lead	HES

Dr. Powell called attention to items 14c and 14d authorizing the Superintendent to approve and execute notices of exemption of CEQA for both the HES Restroom project and the Solar Array Installations project.

Motion to approve consent agenda by Mr. Odom 2<sup>nd</sup> by Mr. Reyes. Motion Carried 3-0

Leal: AYE	Lower: ABSENT
Boone: ABSENT	Reyes: AYE
Odom: AYE	

**15.0 ADJOURNMENT:** at 7:27 p.m.

X



Rod Boone  
HUSD Board Clerk

X



Jeremy Powell  
HUSD Superintendent