

**Hamilton Unified School District
Bond Oversight Committee**

**Minutes
Organizational Meeting**

Monday, September 30, 2019

5:30 PM

Hamilton High School Library

620 Canal Street, Hamilton City 95951

1. Welcome/Introductions – District Administrators
 - a. Meeting start 5:35 PM.

2. Committee member introductions
 - a. Jeremy Powell – superintendent
 - b. Tiffany Wilhelm – DEA
 - c. Merrilee Johnson – Capay Women’s club, retired senior citizens (has daughter-in-law employed in district, possible conflict)
 - d. Tomas Leora - at large citizen (mentioned that Tom Conwell is member of tax payer organization and we still need to fill this position).
 - e. Rosalinda Sanchez – Member of PTO
 - f. Froylan Mendoza – parent with student in district
 - g. Megan Odom – parent of student coming to district next year (has father-in-law on board, possible conflict)
 - h. Meredith Johnson works with bond council of HUSD. Works with DWK for public schools in CA.

3. Public comment - none

4. Committee purpose – role/responsibilities – Bond Counsel, Meredith Johnson
5. General Obligation Bond is the district borrowing money from the tax payers
6. Prop 39 is the law under which the bond is issued. Only 55% voters had to approve.
7. Committee job is to review and report how money is spent.
8. District can only spend money on the project list. Committee job is to make sure the money is used for items on this list only.
 - a. MJ – if the priority for the bond changes, how do we face the community?
 - i. The district needs to communicate that.
 - b. FM – need to make priority changes known
 - i. Should happen at school board
 - c. JP confirmed the number one priority is the purchase of the land

9. This committee does not advise the board how to spend the money. The committee will be listening to how the board decided to spend the money. BOC main charge is the assure the community that the district did, in fact, spend money on the projects listed.

10. Requirement that this committee give an annual report to the board. Citizen’s Oversight committee can decide how that report looks.

11. District has to do 2 audits (financial and performance) each year. Committee can review those audits each year.
12. Committee does not have authority to enter district facilities.
13. District required to give committee technical assistance. Meetings subject to Brown Act. District will provide agendas and provide information on website. Any concerns or questions will be responded to in three months.
14. Bond proceeds can only be used for capital improvements.
15. Legal compliance – Brown Act.
 - a. Work is performed in public.
 - b. 72 hours notice of meeting,
 - c. agenda posted.
 - d. No closed session topics apply to this committee.
 - e. No secret meetings.
 - f. Can't act on items not on agenda.
 - g. Requirement is a seven member minimum on committee.
 - h. Conflicts:
 - a) Incompatible offices – no contractors, vendors, employees of district
16. Election of Chair and Vice Chair – hold off until next meeting when we have a bigger group. Members at the meeting tonight may reach out to community members to be on the committee and provide their information to the superintendent.
 - a. Need someone who represents a tax payer organization
 - b. Need someone who represents a senior citizen organization (AARP, League of Women's Voters, etc.)
 - c. Need one more at large
17. Establish dates and format of meetings – based on purchases. Next meeting will be scheduled once we purchase land. Maybe quarterly for one hour. Will not set next meeting tonight.
18. Series A Bond Sale Summary
19. Tax Rate limit on bonds (Prop 39 rule) – for every \$100,000 assessed value a unified school district can only levy \$60 in taxes.
20. Using historical patterns, the district had to structure the payment on the bond to comply with the above. Tax rates can go up but is not projected to go up.
21. Series B bond will be issued only if point number one can be made

22. Adjournment -6:25 PM

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