

**HAMILTON UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
MINUTES**

**Hamilton High School Library  
Wednesday, August 28, 2019**

5:30 p.m. Public session for purposes of opening the meeting only.  
 5:30 p.m. Closed session to discuss closed session items listed below.  
 6:00 p.m. Reconvene to open session no later than 6:30 p.m.

**1.0 OPENING BUSINESS:**

Call to order and roll call

Gabriel Leal, President                       Hubert "Wendall" Lower, Clerk                       Rod Boone  
 Genaro Reyes     Ray Odom

**2.0 IDENTIFY CLOSED SESSION ITEMS:**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS:** Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

**4.0 ADJOURN TO CLOSED SESSION:** To consider qualified matters.

1. Education Code Section 48918, Student Discipline. To consider disciplinary action including expulsion relative to student No. 401009 and 200122.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Jeremy Powell regarding HTA and CSEA negotiations.
4. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
5. *Conference with Real Property Negotiators.* Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Jeremy Powell, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.

*Report out action taken in closed session: School Board regarding student number 4214 (200122) chose to uphold expulsion. May re-apply spring. 4-0 vote. Mr. Boone abstained. Student 4118 (401009) may re-enroll starting 9/3. 4-0 vote. Mr. Boone abstained.*

**Start: 6:30pm**

**5.0 PUBLIC SESSION/FLAG SALUTE:** Lead by Rod Boone

**6.0 ADOPT THE AGENDA: (M)** Wendall made a motion to adopt the agenda. Boone 2<sup>nd</sup>. Motion carried.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

**7.0 COMMUNICATIONS/REPORTS:**

1. Board Member Comments/Reports. Reyes gave thanks for the volleyballs and thanks for the time and effort of the HES Cafeteria and the 8<sup>th</sup> grade meetings. Also, thanks to Mrs. Perry and Mr. Campbell.
2. ASB President and Student Council President Reports
  - a. Hamilton High School, Giovanni Martinez – Our 3rd annual Quad day on 8/22 was a success. We are gearing up for the 1st football game 9/6. All are invited to cheer on first game at Biggs Friday.

- b. Hamilton Elementary School, Ella Mendez - Volleyball team has 15 members from the 7th and 8th grade. We had 6th grade orientation. It was great. At our K-5 back to school night and 6-8 back to school night leadership made \$392.11 with a snack bar those nights. We had great start.
- 3. District Reports (written) \_ Ray Odom thanked below for their excellent service and reports.
  - a. Food Service Report by Sean Montgomery (written) (p. 1)
  - b. Operations Report by Alan Joksch (written) (p. 3)
  - c. Technology Report by Derek Hawley (written) (p. 5)
- 4. Principal and Dean of Student Reports
  - a. Kathy Thomas, Hamilton Elementary School Principal
  - b. Maria Reyes, District Dean of Students - Maintenance did a great job making the area look pleasing. We have 13 students, 4 seniors, 9 juniors. We have 6 teachers teaching. We have parent teacher conferences 9/13. Students will participate in a Butte College event 9/18. We will host college and scholarship information night 9/12. Mr. Odom asked if HHS gap between 290 and 230 credits made it hard to re-enter. Maria said it gave them an opportunity to build up their electives at Ella Barkley. Mr. Odom commented: CIF governs high school athletics statewide. There are 10 sections in state. We are northern section. Mr. O has been involved and been president of the northern section. Now State Federated Council, Mr. O represents the north section on the state governance committee. We are very privileged to have Mr. O on the committee. Mr. O mentioned he is now on state executive committee with only 9 members.
  - c. Cris Oseguera, Hamilton High School Principal – Report attached
  - d. Sylvia Robles, Adult School (written) (p. 7)
- 5. Chief Business Official Report by Kristen Hamman (written) (p. 9) Dr. Powell commented - numbers will continue to grow. Will be some shifting to a new format. Hope this makes the budget easier for everyone to understand. Leal: Q on 2018-19 YTD, shouldn't numbers be higher? KH says no. Odom: We have already overspent on insurance like Golden State? We have no control? (No). KH said Golden State said that in the future we may be able to get credit on our bill in the future. Odom: Other outgoing went up. Isn't that Special Ed bill back? KH: Yes.
- 6. Superintendent Report by Jeremy Powell (written) (p. 11) Dr. Powell: There's been significant change at superintendent and director levels. Would like to thank the staff over summer for the smooth transition, hard work great and start to school year. We focused on everybody's story. We've focused on the "Why". Regardless of position, the "why's" were very similar: to serve students. September 23rd PD is about growth mindset. That's exciting. Very happy with staff and where we are. There was a scheduling conflict with the county wide PD this year. Will participate next year.

**8.0 PRESENTATIONS:**

- 1. None

**9.0 CORRESPONDENCE:**

- 1. None

**10.0 INFORMATIONAL ITEMS:**

- 1. None

**11.0 DISCUSSION ITEMS:**

- 1. Hamilton High School Site Expansion-Permitting Status by Mike Cannon. (p. 13) – Mike Cannon: current studies for the site, environmental oversight for DTSC has been improved. They added one item. They want testing on the ditch on the side of the property. The testing agency will be doing that on 10/20 in order to do sampling after harvest. We will probably see a change order on that, negotiating down. CEQA will be starting a traffic count on both state highways during harvest season. Also doing written justification for conversion of ag land to something else. Glad to hear HS enrollment is projected up. Ed Specs consultants working to set this up. Need title report for site survey. District working on that. Wendall: When Caltrans comes out to do traffic review, is there any opportunity to give them a nudge about signage for crosswalks? MC - if you look at traffic counts this year, that might be something that can be used when we go back to them, especially if we project out several years with CEQA. Odom: There was a traffic study done prior at the light out here at Hwy 32. We were guessing 4-5K but 14k/day was the count at that time. You can imagine what it is now. MC- Yes, the count will be interesting. They will be coming out at different times of day, multiple times during peak to check the load. Wendall: Tell them to come out at 7pm for farm traffic.
- 2. CSBA Policy Guide Sheet (for below first readings) (p. 15)
- 3. First reading of Board Policy 1112: Media Relations (p. 17)

4. First reading of Administrative Regulation 3320: Claims and actions against the District. (p. 21)
5. First reading of Board Policy and Administrative Regulation 3551: Food Service Operations/Cafeteria Fund (p. 26)
  - a. Option 1 (p. 29)
  - b. Option 2 (p. 29)
6. First reading of Administrative Regulation 4117.7/4317.7: Employment Status Reports (p. 41)
7. First reading of Board Policy 4119.24/4219.24/4319.24: Maintaining Appropriate Adult/Student Interactions (p. 44 & p. 52)
8. First reading of Board Policy and Administrative Regulation 4218: Dismissal/Suspension/Disciplinary Action. (p. 45)

12.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

1. Karissa Kellog – Working with Vanessa Mercado from Glenn County Health and Human Services. We have a SWAT (Students Working Against Tobacco) youth club here and Orland and Willows. Have done park clean up surveys at community park and Edgewater park. Hoping to pass policy here. Hoping to come back at next meeting to present.
2. Jose Luis Puga – I have a project in mind. The school owns part of park on Sac Ave. I’ve started a project on Facebook to turn this into a walking park. I’m here for guidance and help. I want your help on how I can get more involved and get support. I want to give back to my community. How can I get this project started? We need community support. I’m not worried about money. We have events planned. 530-591-3126 is his number.

13.0 **ACTION ITEMS:**

1. CSUC Paid internship agreement fees (p. 63)

Motion for approval by Odom, Genaro 2nd. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

2. Resolution 19-20-101, Authorize designated personnel (Dr. Powell and Mrs. Hamman) to sign contract documents for fiscal year 2019-2020 for child care and development services – CDE (p. 75)

Motion for approval by Wendall. 2nd Boone. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

3. Board Resolution 19-20-102, Certification that each Pupil in each School in the District has Sufficient Textbooks and Instructional Materials that are aligned to the State Content Standards and are Consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies, and Science. (p. 83)

Motion for approval by Boon. Odom 2nd. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

4. Certification Of Provision Of Standards-Aligned Instructional Materials For 2019/20 School Year. (p. 85)

Motion for approval by Boone. 2nd Reyes. motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

5. GCOE Annual District Designee Authorization for fiscal year 2019-2020. (p. 87)

Motion for approval by Reyes. Odom 2nd. motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

6. Ray Morgan Company Lease Options (Option #1 or Option #2) (p. 89-90)

Wendall and Odom questioned if district has received other bids aside from Ray Morgan. Wendall motioned to table until next month. Odom 2nd. Motion carried to table to next meeting. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

7. Hamilton High School Site Expansion Survey – Robertson Erickson Proposal (p. 91)

Motion for approval by Odom. Rod 2nd. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

8. Placeworks CEQA Studies Contract Amendment (p. 95)

Motion for approval by Boone. Wendall 2nd. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

9. Prop 39 HVAC Project – Change order #1. (p. 99)

Motion for approval by Boone. 2nd Reyes. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

14.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (p. 105)
2. Minutes for:
  - a. Special Board Meeting on Monday, March 25, 2019 (p. 165)
  - b. Special Board Meeting on April 30, 2019 (p. 167)
  - c. Special Board Meeting May 23, 2019 (p. 169)
  - d. Special Board Meeting on June 26, 2019 (p. 175)
  - e. Regular Board Meeting June 26, 2019 (p. 171)
  - f. Special Board Meeting on July 23, 2019. (p. 177)
3. Williams Quarterly July 2019 (p. 179)
4. Interdistrict Transfers (new only; elementary students reapply annually).
  - a. Out
    - i. Hamilton Elementary School
      1. Grade 8 x 1
    - ii. Hamilton High School
      1. Grade 9 x 1
  - b. In
    - i. Hamilton Elementary School
      1. Grade K x 1
      2. Grade 2 x 2
      3. Grade 5 x 1
    - ii. Hamilton High School
      1. Grade 9 x 9
      2. Grade 12 x 1
5. Personnel Actions as Presented:
  - a. New hires:

Mitchell Hytonen	District Custodian	District
Tiffany Wilhelm	District Executive Assistant	District
Derek Ahlswede	Volunteer Assistant JV Football Coach	HHS
Raegan Avrit	Head JV Volleyball Coach	HHS
Anthony Caperello	Head JV Football Coach	HHS
Nohely Carrillo-Vasquez	Volunteer Assistant Cheer Coach	HHS
George Knox	Assistant JV Football Coach	HHS
Justine McCorkle	Volunteer Assistant JV Volleyball Coach	HHS
Kol Zuppan	Volunteer Varsity Assistant Football Coach	HHS
Evelyn Navarro	Child Nutrition Assistant	HES/HHS
Derek Nall	Flag Football 7th/8th Grade	HES
Kol Zuppan	Social Science Teacher	HES
Liliana Malagon	Preschool Teacher	Preschool
Shelia Skemp	Long Term Substitute Preschool Teacher	Preschool

b. Resignations/Retirement:

Cassie Ferraiuolo	Teacher	HES

Motion for approval by Wendall. Reyes 2nd. Motion carries. All.

Leal: AYE	Lower: AYE
Boone: AYE	Reyes: AYE
Odom: AYE	

15.0 **ADJOURNMENT: 7:28pm**

X

Wendall Lower  
Clerk

X

Dr. Jeremy Powell  
Superintendent

