

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Wednesday, March 22, 2017**

6:00 p.m. Closed Session
6:30 p.m. No Earlier than 6:30 PM

1.0 OPENING BUSINESS:

Call to order and roll call

Gabriel Leal, President Rosalinda Sanchez Tomas Loera
 Hubert "Wendall" Lower, Clerk Rod Boone

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, and Attorney, Matt Juhl-Darlington regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

Report out actions taken in closed session.

START: 6:41 p.m. Open Session

Board President, Gabriel Leal:
There was no action taken in Closed Session.

5.0 PUBLIC SESSION/FLAG SALUTE:

6.0 ADOPT THE AGENDA: (M)

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports
 - a. SSDA
 - i. Governance in small school districts.
 - ii. *Board President, Gabriel Leal:* Recalled a presenter who was the Rugrats creator; now works with a company that creates animation program in education that kids can write scripts and move the characters to support learning efforts in the classroom.
 1. Would like Superintendent, Charles Tracy to look into this program if applicable to our schools.
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Hernan Urena-Valdes.
 - i. Not present.
 - b. Hamilton Elementary, Jose Mendez.

- i. The 3rd quarter grading window coming to an end.
 - ii. Report cards to be delivered at end of March.
 - iii. Saturday school on March 18, 2017.
 - iv. Track and Field will begin soon.
- 3. District Reports
 - a. Food Service Report by LeAnn Radtke. (In person) (page 1)
 - i. See report in packet.
 - 1. Not present due to family emergency.
 - b. Operations Report by Marc Eddy.
 - i. Not present.
 - c. Technology Report by Derek Hawley. (In person) (page 2)
 - i. Jive Communications – HUSD Phones are no longer run on T1 lines. Phone traffic has been patched over to a fiber connection. This change will increase reliability.
 - ii. Webroot – Webroot A/V is currently being deployed throughout the District. Webroot is going to be HUSD's primary anti-virus software moving forward. The elementary has been converted to Webroot and the high school will follow this week.
 - iii. Community Day – Community day fiber project's pending permits have been approved and the project has begun moving forward. We don't have an estimated date of completion yet.
 - iv. Website Migration- Blackboard will be providing a Project Manager for our website migration on beginning in April 2017.

Principal and Dean of Student Reports

- d. Cris Oseguera, Hamilton High School Principal.
 - i. We are adjusting our current schedule to work with 7th and 8th grade schedule. True block schedule, an 8 period day, beginning next school year.
 - ii. Currently helping students who are struggling or who are at risk.
 - iii. Working with elementary to schedule information meeting for incoming 9th graders.
 - iv. Open House will take place on April 6, 2017 at 6:30 p.m. in the Hamilton High School Gymnasium.
 - v. 3rd quarter ends on Friday.
 - vi. Spring break begins on Friday, April 14, 2017 through Friday, April 21, 2017.
 - vii. Baseball is doing well.
 - viii. Softball is varsity only.
 - ix. Currently 30 students on track team.
- e. Darcy Pollak, Hamilton Elementary School Principal.
 - i. Current enrollment is 413 with 4 additional pending.
 - ii. At this time there are 51 and counting for TK next year.
 - iii. We recharged our PLCs with recent conference.
 - iv. Completing our ELA adoption.
 - v. Stenciling project is set to go ahead on April 29, 2017. Should be completed prior to May Dance Festival. Collaborating with Chico State and 1,000 dollar grant; almost cost free.
 - vi. Getting ready for CAASPP testing that will take place the first 3 weeks in April.
 - vii. Preparing for scheduling in 17-18.
- f. Maria Reyes, District Dean of Students.
 - i. Tobacco education review with students
 - ii. Representative from the CCC presented to student and provided information and services they offer.
 - iii. Upcoming Butte College – Reg to Go and CTE exploration.
 - iv. Weekend conference – took students UC Davis and Mexican Consulate.
- 4. Chief Business Official/Facilities Report by Diane Lyon.
 - a. Gas line repair project has been finalized and completed by DSA.
 - b. New portables have been finalized with DSA.
 - c. Drinking fountain on 400 building.
 - d. Sun shade removed because it was 2 inches too low so we had to remove and modify it per DSA.
 - e. Quotes on two portables; restroom and Adult Ed classroom.
 - f. Exploring idea of triple wide near Ella Barkley High School for office space.
 - g. Leaks in portables at elementary have been addressed.
 - i. Will be completed during spring break.
- 5. Superintendent Report by Charles Tracy.
 - a. Small School Districts Association (SSDA) Conference.
 - a. PLC conference attendees

- i. H. Sufuentes the PLC conference was engaging, reflective, and inspiring. Teacher who attended would like to share with you some of the highlights they took away from the conference.
- ii. J. Firth (Hamilton Elementary School)
 - 1. Idea that we have to have a shift in our mind set. It is a collaborative effort to solve issues and advance ourselves moving forward. All students can and will learn.
- iii. N. Heffley (Hamilton Elementary School)
 - 1. We need to work together as best practices and best results. Look up to higher grades and down to lower grades; help all students not most.
- iv. V. Ortiz (Hamilton Elementary School)
 - 1. We have what we need to reach each student when we work together. Student need to hear positive feedback. Provide visuals and show them they can achieve at high levels.
- v. J. Campbell (Hamilton Elementary School)
 - 1. Embracing new standards/skills. Looking at what we teach our students as a whole package. Provide students with more feedback than just scores in order to reinforce new standards. We can create a common idea and common language between subjects.
- vi. M. Sawyer (Hamilton Elementary School)
 - 1. Visible learning and collective teacher efficacy. Working together to find answers to the questions. Help students self-reflect.
- vii. J. Pezzetti (Hamilton Elementary School)
 - 1. Knowing what drives the purpose – helps students become more inspired.
- viii. L. Larson (Hamilton Elementary School)
 - 1. Reinforces hat we need to do in our PLC pods. Teachers and administrators were able to share a lot of information and discuss to how we can make this successful.
- ix. E. Pierre (Hamilton Elementary School)
 - 1. It focused in on the idea of students tracking their own data; to provide them with tools to acquire high reading and comprehension levels. When students set goals for themselves they are excited to achieve them.
- x. C. Hawkins (Hamilton Elementary School)
 - 1. Assessment on main ideas; provide written feedback on comments section. Discuss more and become more engaged.
- xi. K. Eden (Hamilton High School)
 - 1. Response to intervention time and 3rd level interventions.
- xii. J. Hironomus (Hamilton High School)
 - 1. A lot of data from presenter D. Fischer – we have the ability to look at the affects on our own population. Practice learning on targets – learning proficiency and looking at focusing on that instead of just grades.
- xiii. M. Hansen (Hamilton High School)
 - 1. Response to intervention in order to better help our students and not let them slip through the cracks.
- xiv. L. Anderson
 - 1. We are on the cusp of a full implementation – people have to work together. The teachers now have the deeper understanding of what is needed.
- xv. *Board Member, Wendall Lower*: Noted that the PLC conference symbol of a triangle could be interpreted as the district, teachers, staff and students work together.
- xvi. *Board Member, Rosalinda Sanchez*: Wonderful to hear all of the positive learning tools brought back to help our students.
- xvii. *Community Member and Executive Director for First 5, Glenn County, Patricia Loera*: The grades are just a letter; it does not define you. PLC is so successful - this is a wonderful opportunity.
- xviii. Superintendent, Charles Tracy: The journey we began is continuing to emerge.

b. Dates to Remember:

- i. Holidays:
 - 1. Friday, April 14th observance of Good Friday.
 - 2. Monday, April 17th through Friday, April 21st – Spring Break.
- ii. April 26th: School Board Meeting in the Hamilton High School Library at 6:30 pm for Open Session.

8.0 **CORRESPONDENCE:**

9.0 **DISCUSSION ITEMS:**

1. Student Presentation: Mori Leveroni
 - a. California Association of Student Councils (CASC).
 - i. The purpose of the California Association of Student Councils is to improve the quality of life in the world by developing skilled, ethical and sensitive leaders of diverse backgrounds and cultures.
 - ii. The mission of the California Association of Student Councils is to provide leadership development for elementary, middle and high school students and their advisors in California and across the world through peer training. Our programs emphasize authenticity, ethics and collaborative decision-making and enhance learning outside of the classroom by fostering self-esteem and civic engagement. CASC advocates for youth, provides an avenue for the expression on student views and empowers young people.
2. Hamilton Unified School District Audit Report June 30, 2016. (page 3-89)
 - i. *Chief Business Official, Diane Lyon* reviewed the audit with aloud with board members in open session.
3. Second Interim Report by Diane Lyon. (page 90-130)
 - a. *Chief Business Official, Diane Lyon* reviewed the budget with aloud with board members in open session.
 - b. *Board President, Gabriel Leal*: are we able to buy books out of fund 14?
 - c. *Chief Business Official, Diane Lyon*: No, not for students.
 - d. Board Member, Tomas Loera: What would a bus cost?
 - e. *Superintendent, Charles Tracy*: The one Lake Elementary recently bought was over 400,000. When times are good we save for things like busses
4. Glenn County Educators Hall of Fame nominees. (page 131-134)
 - a. Occurs annually
 - i. Saturday of the fair – up to two nominees.
 - ii. After consulting with all HUSD staff, the District received a group of names, see Board packet. Board members can nominate as well.
 - iii. *Board Member, Wendall Lower*: I would like to nominate Tom Conwell.
5. TOSA, Leslie Anderson:
 - a. Random Selection of 1 student/Hamilton Elementary School and 1 student/Hamilton High School & Ella Barkley to win the Lenovo Notebook computer for completing the LCAP Student Survey 2017.
 - i. Maria Ahumada, High School Student.
 - ii. Jose Padilla, Elementary School Student.
 - b. Random Selection of 1 parent to win the Lenovo Notebook computer for completing the LCAP Parent Survey 2017.
 - i. Take to next board meeting. Survey still open for parents to take.
 - c. Stakeholder Survey Findings – handout
 - i. L. Anderson discussed results of LCAP survey to school board; this includes both the student and staff survey.
6. May Board meeting date.
 - a. The May Board meeting date will be moved from Wednesday, May 24, 2017 to Thursday, May 25, 2017.
7. Board Member participation in end-of-year activities.
 - a. HES Promotion Thursday, June 8, 2017 at 7:00pm (board members arrive at 6:30pm), Hamilton High School Stadium.
 - i. Rod
 - ii. Tomas
 - b. HHS Graduation Friday, June 9, 2017 at 8:00pm (board members arrive at 7:30pm), Hamilton High School Stadium.
 - i. Gabe
 - ii. Rosalinda
 - c. HUSD Staff Appreciation.
 - i. All staff and board members were invited to a lunch during our in-service day to thank them for a wonderful school year and all of their hard work and dedication to our students.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

11.0 **ACTION ITEMS:**

1. Accept Hamilton Unified School District Audit Report June 30, 2016. (page 3-89)

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

2. Second Interim Report. (page 90-130)

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

3. Classified Management/Confidential Salary Schedule. (page 135-136)

Motion for approval by Wendall Lower, seconded by Tomas Loera.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

4. Glenn County Educators Hall of Fame nominees. (page 131-134)

Motion for approval by Tomas Loera to nominate Tom Conwell and Ralph Brand Jr., seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

5. May Board meeting date.

Motion for approval by Wendall Lower to move the May Board meeting date from May 24, 2017 to May 25, 2017 due to scheduling conflicts, seconded by Tomas Loera.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

6. District calendar: 2019-20. (handout)

Motion for approval by Tomas Loera to approve Option A of the 2019-20 District Calendar that was brought before the Hamilton Unified Leadership Committee (HULC), seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7. CSEA #623 to HUSD request to bargain. (page 137)

Motion for approval by Tomas Loera, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (page 138-165)

2. Minutes for the Regular Board Meeting on February 22, 2017. (page 166-170)

3. California Department of Education Consolidated Application for 2016-17 (CARS). (page 171-188)

4. Hamilton Elementary School Site Council Meeting Agenda for:
 - a. September 6, 2016, October 13, 2016, November 10, 2016, December 8, 2016, January 12, 2017, February 9, 2017, and March 9, 2017. (page 189-198)
5. Hamilton Elementary School Site Council Meeting Minutes for:
 - a. June 3, 2016, September 6, 2016, October 13, 2016, November 10, 2016, December 8, 2016, January 12, 2017 and February 9, 2017. (page 199-209)
6. Interdistrict Transfers (new – elementary students reapply annually).
 - a. Out
 - i. Kindergarten X 3 (17-18 school year)
 - ii. 3rd Grade X 1 (17-18 school year)
 - iii. 9th Grade X 2 (17-18 school year)
 - iv. 10th Grade X 2 (17-18 school year)
 - v. 11th Grade X 1 (17-18 school year)
 - vi. 12th Grade X 1 (17-18 school year)
 - b. In
 - i. HHS 9th Grade X 5 (17-18 school year)

7. Personnel Actions as Presented:

a. New Hires:

i. Asha Mundo	Classified Substitute	District
ii. Cain Medina	Volunteer Baseball Coach	HHS
iii. Marisa Loughlin	Child Nutrition Assistant	HES
iv. Deana Medina	Yard Duty Supervisor	HES

b. Resignations/Retirement:

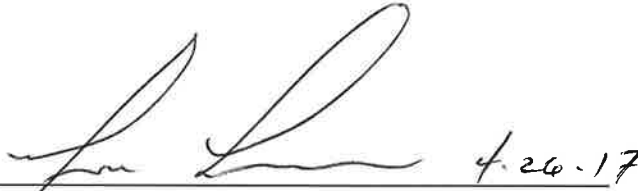
- i. None

Motion for approval by Tomas Loera, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

13.0 **ADJOURNMENT:** 9:04 p.m.



 Wendall Lower, Clerk



 Charles Tracy, Superintendent